

EMBA Safeguarding Procedure for Churches



The following are important:

- The church has an up to date, agreed and working **Safeguarding Policy with appropriate procedures** in place.
- The church has a named person as the **Designated Person for Safeguarding (DPS)**.
- All church workers and leaders are up to date with **BUGB Excellence in Safeguarding Training** (Levels 2 and 3 as appropriate) and have up to date **DBS checks**.

A concern about a Minister or Lay Pastor - contact one of the Regional Team IMMEDIATELY

Mr Alan Davies EMBA Safeguarding Adviser (based in Notts)	07963 675 951	adavies.emba@gmail.com
Mrs Helen Parker EMBA Safeguarding Adviser (based in N Lincs)	07726 923 565	hparker.emba@gmail.com
Mr Ed Ronayne EMBA Safeguarding Adviser (based in Leics)	07766 980 970	eronayne.emba@gmail.com
Revd Mark Clay Regional Team Leader	07975 863 772	mclay.emba@gmail.com
Revd Dr Nick Ashton Regional Minister	07399 660 047	nashton.emba@gmail.com
Revd Mike Fegredo Regional Minister	07972 350 242	mfegredo.emba@gmail.com

A concern about the wellbeing of a child or adult - notify the church DPS

- **RECOGNISE:** Trust your gut instinct; if it feels wrong, then it probably is wrong.
- **RESPOND:** Notify the church DPS as soon as possible (ideally within 24 hours).
If the church does not have a DPS, please contact a member of the Regional Team (see left).
- **RECORD:** The church DPS will give you a safeguarding incident form to complete, formally recording What? When? Where? Who?
- **REPORT:** The church DPS will know what to do next or who best to contact for advice and support.

If you are concerned that someone is at immediate risk of serious harm, you must contact the police (from a place of personal safety), then let the church DPS know that you have done so.